

Texas HCN Implementation Check List

- Prime Health / Client:** Review and sign Texas HCN Addendum.

- Prime Health / Employer:** Review and sign Third Party Agreement to access Prime Health Services HCN.

- Prime Health / Client:** Ensure EDI Bridge is completed in order for the client to access the Prime Health HCN. EDI Bridge is mandatory for HCN access.

- Prime Health / UR / CM:** Contract signed between Prime Health Services, Inc. and other UR / CM vendor if applicable. In the event the client chooses to provide the UR / CM services outside of the Prime Health Services offerings.

- Prime Health:** Send out notifications to the employer with network requirements and instructions. This includes Employer Packet information and on-site visits to larger employers. Notification materials are available in English and Spanish.

- Prime Health:** Provide an employer website in which the employee has the ability to locate in-network providers along with a toll-free number if assistance is needed.

- Prime Health:** Provide the required state paperwork / layout to the client / UR / CM vendor (if applicable) in regards to annual and bi-annual reporting.

- Prime Health / Client / Employer:** Set “Go Live” date. Once the client is live on the HCN, Prime Health’s Account Manager will be fully involved in regular communication.

